



Southern Lehigh School District

Board of School Directors Meeting

December 6, 2010

The first monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:46 p.m. on the above date (December 6, 2010) in the Southern Lehigh High School, Center Valley, PA.

PRESENT: Gunkle, Eddinger, Hayes, McLoughlin, Miracle, Mohr, Quigley (arrived at 8:20 p.m.), Stelts (via streaming video from home).

ABSENT: Dimmig

OTHERS: Liberati, Christman, Snell, Guerriere, Bartholomew, Kennedy, Takacs, Lewis, Bergey, Zuk, Donahue, Farris, Hafner, Harakal, and approximately 9 other members of the community.

OPENING PROCEDURES

Mrs. Gunkle led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

MOVED BY Miracle and **2ND BY** Eddinger to approve the minutes of the November 22, 2010 meeting as copied and distributed to all Board members.

Minutes of
11/22/2010

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Dimmig, Quigley

VISITORS

REORGANIZATION

MOVED BY Mohr and **2ND BY** Eddinger to elect Mr. William Miracle as Temporary Board President.

Board
Reorganization

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Dimmig, Quigley

The Temporary President proceeded to the election of the offices of President and Vice-President for the forthcoming year.

MOVED BY Gunkle and **2ND BY** McLoughlin to nominate Mr. Michael Eddinger as **Board President** for the forthcoming year.

Nominate
Board
President-
Eddinger

MOVED BY McLoughlin and **2ND BY** Eddinger to close the nominations for Board President.

Close
nominations
for Board
President

VOICE VOTE: “YES” - Unanimous - Motion Carried
ABSENT: Dimmig, Quigley

VOICE VOTE: To elect Mr. Michael Eddinger as Board President.

Elect Board
President-
Eddinger

“YES” - Unanimous - Motion Carried
ABSENT: Dimmig, Quigley

The Temporary President declared nominations to be open for the office of Vice-President for the forthcoming year.

MOVED BY McLoughlin and **2ND BY** Mohr to nominate Mr. William Hayes as **Vice-President** of the Board for the forthcoming year.

Nominate Vice-
President-
Hayes

MOVED BY Gunkle and **2ND BY** McLoughlin to close the nominations for Board Vice-President.

Close
nominations
for Board Vice-
President

VOICE VOTE: "YES" – Unanimous– Motion Carried
ABSENT: Dimmig, Quigley

Elect Board Vice-President-Hayes

VOICE VOTE: To elect Mr. William Hayes as Board Vice-President.

"YES" – Unanimous– Motion Carried
ABSENT: Dimmig, Quigley

Nominate Corinne Gunkle as Board Treasurer to fill unexpired term of Dr. Elizabeth Stelts

The Temporary President declares the nominations to be open for the office of **Treasurer** to complete the term of office expiring June 30, 2011.

MOVED BY Hayes and **2ND BY** Mohr to nominate Mrs. Corinne Gunkle as **Board Treasurer** to fill the unexpired term of Dr. Elizabeth Stelts.

MOVED BY McLoughlin and **2ND BY** Eddinger to close the nominations for Board Treasurer.

Close nominations for Board Treasurer

VOICE VOTE: "YES" – Unanimous– Motion Carried
ABSENT: Dimmig, Quigley

Elect Board Treasurer-Gunkle

VOICE VOTE: To elect Mrs. Corinne Gunkle as Board Treasurer.

"YES" – Unanimous – Motion Carried
ABSENT: Dimmig, Quigley

Mr. William Miracle congratulated the new officers and then turned over the meeting to the newly elected President.

Mr. Eddinger thanked Mrs. Gunkle for serving as Board President during the past year and presented her with an engraved gavel.

Approve bonding of the Board Treasurer

MOVED BY Miracle and **2ND BY** McLoughlin to approve the bonding of the Board Treasurer at \$50,000.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Dimmig, Quigley

Authorize Facsimile Signature Plate

MOVED BY McLoughlin and **2ND BY** Miracle to authorize the use of a facsimile signature plate of the President, Treasurer and Secretary when signing School District checks.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Dimmig, Quigley

District Depositories

MOVED BY McLoughlin and **2ND BY** Miracle to authorize the Board Secretary to execute and submit the standard resolutions, signature cards, and any other forms necessary to reflect the change in President (and Treasurer) with the District's depositories.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Dimmig, Quigley

CONSENT AGENDA

MOVED BY Miracle and **2ND BY** Gunkle to approve the **CONSENT AGENDA** items as follows:

Approval of Bills

Approve the bills list dated December 6, 2010 showing paid bills in the amount of \$3,175.24 and bills to be paid in the amount of \$303,945.56 for a total of \$307,120.80 for the General Fund, bills to be paid in the amount of \$1,733.18 for the Construction Fund, and bills to be paid in the amount of \$327.00 for the Capital Reserve Sinking Fund;

Approve substitute teachers for the 2010-2011 school year- Miller, DeCarlo, DiRisio, Weaver

Approve the following Substitute Teachers for the 2010-2011 school year –

- | | |
|------------------------|-------------------------------|
| <u>Michelle Miller</u> | Health and Physical Education |
| <u>Joanne DeCarlo</u> | Mathematics |
| <u>Heather DiRisio</u> | Elementary |
| <u>Mark Weaver</u> | Social Studies; |

Approve *Unpaid Leave* of the following staff –

Maureen Elliot, Special Education Teacher, Southern Lehigh High School, for half day on May 31, 2011 and full days on June 1 and June 2, 2011;

Approve unpaid leave- Elliot

Approve salary step adjustment for the following staff, effective February 1, 2011 –

Sherry Lesavoy, Grade 5 Teacher, Southern Lehigh Intermediate School, from Bachelors to *Masters Equivalency*;

Approve salary step adjustment- Lesavoy

Approve the following substitute support staff for the 2010-2011 school year –

Tianna Rabenold, Substitute Health Paraprofessional, at an hourly rate of \$13.62
Tianna Rabenold, Substitute Secretary, at an hourly rate of \$13.62
Christine Koch, Substitute Cafeteria Worker, at an hourly rate of \$8.41;

Approve substitute support staff for the 2010-2011 school year-T. Rabenold, Koch

Accept the resignation of the following staff –

Lisa Annunziatio, Part-time Cafeteria Worker, Southern Lehigh Intermediate School, effective Friday, December 17, 2010 at the end of the business day.
Leslie Hoke, Fitness Center Monitor, Student Monitor, Swim Bus Monitor and Substitute Secretary, effective December 2, 2010;

Accept resignation- Annunziatio, Hoke

Approve the following staff –

Judith Browne, Instructional Assistant (3 hour), Southern Lehigh Intermediate School, at the hourly rate of \$15.89, effective December 7, 2010. Mrs. Browne will fill the position due to the resignation of *Laura Grida*.
Melissa Thoet, Instructional Assistant (6 hour), Southern Lehigh Intermediate School, at an hourly rate of \$15.89, effective December 2, 2010. Ms. Thoet will fill the vacancy of Megan Hallman who will continue as a Long-term Substitute Teacher;

Approve staff- Browne, Thoet

Approve the following Extracurricular Activity Advisor for the 2010-2011 school year –

Thomas Wilde Yearbook \$3,153;

Approve extracurricular activity advisor for the 2010-2011 school year-Wilde

Accept the resignation of Mark Barnes, Head Boys' Lacrosse Coach, effective December 1, 2010;

Accept resignation (Head Boys' Lacrosse Coach)-Barnes

Approve the following volunteer coach for the 2010-2011 school year –

Mark Barnes Volunteer Boys' Lacrosse Coach;

Approve volunteer coach for the 2010-2011 school year-Barnes

Correct the stipends approved at the September 13, 2010 School Board meeting to –

Leigh Kern Newspaper \$1,835
Edward Sinkler Ecology \$1,229.

Correct stipends approved at the 9/13/2010 Board meeting- Kern & Sinkler

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Dimmig, Quigley

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mr. Zuk, Dr. Donahue, Mrs. Farris and Mr. Hafner reported on student and staff activities at the High School, Middle School, Intermediate School, and the elementary schools.

High School report –

- Dec. 2 - Completed another round of 4sight testing to 100 students
- Dec. 13 - 2nd marking period progress letters will be available

Middle School report –

- Red-Ribbon Week: Dec. 6-Dec. 10.
- Pearl-Harbor Remembrance, Student created tel-spot; Studio 22 (Dec. 7).
- Mitten-Scarf Drive: Sponsored by Builder's Club; returns donated to ASD.
- PEAK: Dec. 9 Holiday Ornament Decoration -
 Dec. 14 Cookies and Cards
 Dec. 16 Ping Pong
 Dec. 15 Ginger-bread houses
 Dec. 21 Ping Pong.
- Shakespeare Presentation: Dec. 9.
- Pep Rally: Dec. 10.

- 8th grade tours of LCTI; Dec. 13 & 14.
- Parent Teacher Group: Dec. 14.
- Choir/Orchestra Concert: Dec. 16; 7PM. MS Auditorium.
- Holiday Dance: Dec. 17.

Intermediate School report –

- Reminder to the school board that we'd love to see some of them on Dec. 15 between 9:00-11:00 for Board Visitation.
- SLIS holiday concert is planned for Dec. 14th.
- Greek Day will be held by our 6th grade classes on Dec. 15th as a culminating experience to their study of ancient civilizations.
- The HS concert choir and orchestra is set to perform for SLIS students on Dec. 23, and we look forward to having them with us.

Elementary schools –

- Liberty Bell's 3rd grade holiday play, The Shoemaker and the Elves, is this Friday at 7:00 P.M. in the gymnasium.
- Liberty Bell held its annual Holiday Shoppe this past Saturday A.M. Students and their families had breakfast, did a little shopping, worked on some crafts as well as watched our students perform in the talent showcase.
- Liberty Bell's Giving Tree is up and running as our families and community work together to deliver a happy holiday season to four or five families who are in need of extra help this year.
- Hopewell Elementary also held its Holiday Shoppe this past Saturday with a catered breakfast as students and families visited Santa and trimmed the tree!
- Lower Milford also has two PTA-sponsored events coming up this holiday season:
- Tomorrow night from 6:00-8:00 P.M., Lower Milford is hosting its Holiday Social.
- December 7th-through December 9th, Lower Milford is holding its Little Shoppers Shoppe.
- Finally, on December 20th, the Meister Singers from the High School are coming down to sing at Lower Milford for an assembly.
- Other than that, all three schools are plugging away with instruction to keep the kids focused as we can until PJ Stuff Day on 12/23!

Mrs. Kristen Lewis, Director of Elementary Education and Mrs. Joan Takacs, Director of Secondary Education presented the K-12 District 2009-2010 Assessment Summary.

ELEMENTARY ANALYSIS

- We have noticed a historical dip in cohort groups between 4th and 5th grade in both Reading and Math. We also see this as a state-wide trend. We are continuing to study the issue at the student level to attempt to rectify the problem.
- This past year we saw cohort scores in Reading and Math rise from 5th to 6th grade. This may be due to the increase in time in Math and the blocking of Reading and Language Arts.

SECONDARY ANALYSIS

- 7th and 8th grade reading and math cohort scores increased.
- Possible reasons include:
 - 4Sight exam in math
 - The Middle School "Southpaw" Program
 - Reading and Math PSSA Prep Courses
- 11th grade Cohort data for math and reading has shown a consistent drop. We also see this as a state-wide trend.
- Building level data teams are working at the student level to address this issue.

SPECIAL EDUCATION ANALYSIS

- We are studying why our scores continue to go down as cohort groups progress through the grade levels. We are currently looking at student level data that tracks actual cohorts. At this point our preliminary conclusion is that the results vary so widely that we will need to exam actual IEP information in order to draw any conclusions.

- It is possible that as students grow older the gap between their ability and the demands of the test is greater. However, we continue to strive to close the gap.

AP, SAT AND DUAL ENROLLMENT ANALYSIS

- The number of AP courses provided increased to 15.
- 385 students enrolled in AP courses with some students taking more than 1 course.
- 235 exams were administered –61% of the total enrollment took exams.
- SAT scores continue to be among the highest of the 32 surrounding districts.
- DE numbers remain the same from 2009 with 35 students taking 43 courses.
- One LCTI student received the Donnelly Award and took 3 courses at LCCC in conjunction with the LCTI program.
- 4 students chose to take college courses at DeSales and Penn State.

[Mr. Quigley Arrived at 8:20 p.m.]

MOVED BY Miracle and **2ND BY** Gunkle to approve the proposed changes to the High School Graduation Project for the 2011-2012 school year.

Approve proposed changes to the HS Graduation Project for the 2011-2012 school year

VOICE VOTE: “YES” – All but Stelts
“NO” - Stelts – Motion Carried
ABSENT: Dimmig

MOVED BY Miracle and **2ND BY** Gunkle to approve the enclosed textbook recommendations for the 2011-2012 school year. Textbooks will be on display at the Administration Building for two weeks. Final adoption will be at the January 10, 2011 Board meeting.

Approve textbook recommendations for the 2011-2012 school year

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Dimmig

MOVED BY Miracle and **2ND BY** Hayes to approve a 4 year contract with K12 Systems for Sapphire Student Information System.

Approve a 4 year contract with K12 Systems for Sapphire Student Information System

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Dimmig

BUSINESS AND FINANCE

MOVED BY Miracle and **2ND BY** Gunkle to approve the Investment of Funds for the General Fund Budget.

Approve Investment of Funds for the General Fund Budget

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Dimmig

MOVED BY McLoughlin and **2ND BY** Miracle to approve the enclosed resolution which ratifies the Board’s action taken at the last meeting to limit any real estate tax increase for 2011-12 to the Act 1 index and to comply with Section 687 of the Public School code as it pertains to budget adoption for 2011-2012.

Approve resolution which ratifies the Board’s action to limit any real estate tax increase for 2011-12 to the Act 1 index and to comply with Section 687 of the Public School code as it pertains to budget adoption for 2011-2012

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Dimmig

SUPPORT SERVICES

PERSONNEL

MOVED BY Miracle and **2ND BY** Gunkle to approve the following staff -

Megan Hallman, Long-term (Category E) Substitute Teacher, Grade 6, Southern Lehigh Intermediate School, at a salary of \$52,079 (pro-rated), Masters, Step 14, for the duration of the 2010-2011 school year. Ms. Hallman will fill the vacancy of Maria Ramunni.

Approve staff-Hallman

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Dimmig

REPORTS

Policy Committee

Mr. Miracle reported that the committee had met tonight.

Budget & Finance Committee

Mr. Eddinger reported that the committee will meet on December 7, 2010, and will attempt a first pass of the 2011-12 budget and bring it to the full Board at a future meeting.

Superintendent's Report

Mr. Liberati reported that the District website has received 5 emails from concerned citizens regarding tax increases during this recession. There was Board consensus that the Administration should screen District website email from the public and forward them to all Board members.

Facilities Report

Mr. Liberati announced that developers, Dennis Benner and Joseph Piperato requested a meeting with him to talk about 2 proposed developments within the District. He also announced that landscaping had been done at Liberty Bell by Freedom Lawn Care & Landscaping.

Mr. Liberati recognized Matt Murray for setting up the flawless streaming video that was used to have Elizabeth Stelts participate in the Board meeting from her home.

OLD BUSINESS

Approve second and final reading of the following revised policies- #302.3, #402.3, #502.3, #304.7, #404.7, #504.7, #810.2, #810.3

MOVED BY McLoughlin and **2ND BY** Miracle to approve a second and final reading of the following revised policies -

- #302.3 Administrative Employees: Retirement of Employees
- #402.3 Professional Employees: Retirement of Employees
- #502.3 Classified Employees: Retirement of Employees
- #304.7 Administrative Employees: Exit Interviews
- #404.7 Professional Employees: Exit Interviews
- #504.7 Classified Employees: Exit Interviews
- #810.2 Operations: Transportation – Bus Regulation
- #810.3 Operations: Transportation – Student Behavior

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Dimmig

Approve second and final reading of policies- #323, #423, #523, #913.1

MOVED BY Miracle and **2ND BY** McLoughlin to approve a second and final reading of the following policies -

- #323 Administrative Employees: Tobacco Use
- #423 Professional Employees: Tobacco Use
- #523 Classified Employees: Tobacco Use
- #913.1 Community: Flyer/Information Distribution

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Dimmig

VISITORS' COMMENTS

Cynthia Salisbury commented about 11th grade PSSA scores.

ADJOURNMENT

ADJOURNMENT

MOVED BY McLoughlin and **2ND BY** Quigley to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Dimmig

The meeting was adjourned at 9:39 p.m.

ATTEST: _____ Board Secretary